



**PADMABHUSHAN VASANTDADA PATIL PRATISHTHAN'S
COLLEGE OF ENGINEERING**

TRUST REGD. NO. F 6736 (MUMBAI)

NBA ACCREDITED COURSES : (During 15.03.2012 to 14.03.2015) COMP. ENGG./ ELEX. ENGG. / EXTC. ENGG./ I.T.
(F.No 28-110 / 2010 - NBA Dated 02/04/2012)

IQAC Meeting Minutes-1

Date:05/07/2018

Meeting Information			
Objective:	Planning for Academic year 2018-19		
Date:	05/07/2018	Location:	Board Room
Time:	4.00PM	Meeting Type:	IQAC
Called By:	The Principal	Facilitator:	The Principal
Timekeeper:	Ms.Megha Bhise	Note Taker:	Ms.Megha Bhise
Submitted by:	Mr.Vijay Salke	Approved by:	Management
Attendees:	<p>Chair Person:- Dr.Alam N.Shaikh(Principal) Co-ordinator IQAC:- Prof. Vijay Salke Teaching Faculties:-</p> <ol style="list-style-type: none">1. Dr.Prashant Sonare2. Dr.Mahavir Devmane3. Dr.Namdeo More4. Prof. Rajesh Morey5. Prof. Prachi Godbole6. Prof. Nilima Zade7. Prof.Supriya Chaudhary8. Prof.A.Y.Shete9. Prof.Nilesh Nagrale10. Prof.Sailakshmi Parvathi <p>Administrative Officers:-</p> <ol style="list-style-type: none">1. Mr.Shailesh Mokashi2. Mr.Varun Desai3. Mr.Maruti Shitole4. Ms.Sheetal Kamble <p>Alumni Member:-</p> <ol style="list-style-type: none">1. Mr.Neil Sawant <p>Students Members:-</p> <ol style="list-style-type: none">1. Mr.Vijay Rajak2. Mr.Himmatkumar Purohit		
Agenda Items			
1	Plan of action for Academic year 2018-19		
2	Quality enhancement of the academics and research activities		
3	Result Improvement Scheme & Procedure		
4	Preparatory measure for NAAC Accreditation		
5	Academic calendar for the academic year 2018-19 to be followed		
Discussion			
<ul style="list-style-type: none">• The function and role of IQAC in upgrading the quality of the academic and research			



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programmes is emphasized.

- Formation of various committees of the college for setting the benchmarks for academics, administrative, research and distinct activities in the college.
- Internal assessor panel comprising of Deans, HODs and Senior Faculties is formed.
- Conduction of Bridge Courses for the Students.
- Preparation of Course Files of Teaching Staffs in all departments.
- Conduction of the orientation program for all subjects.
- Planning for Result Improvement is discussed and accordingly Scheme and Procedure is made.
- Reviewed the Reports of Research Committee to enhance/organize/supervise research related activities in the college involving and benefitting both students and faculty.
- Review of Institute level and Department level NAAC Files and suggestion for Upgradation.
- Recruitment of the staffs for the academic year 2018-19 as per the requirement in each department in concerned with the Heads of Departments.
- The meeting ended with the National Anthem.

New Actions		Responsible	Due Date
1	Course file preparation	HODs	08/07/2018
2	Orientation Program	HODs	Before 09 th July, 2018
3	Conduction of Bridge Courses	HODs	Before 09 th July, 2018
4	Result Improvement Schemes	Convenors: Prof V.N.Kulkarni & Prof R.B.Morey	SH-2018
5	Recruitment advertisement(if any)	Mr.Maruti Shitole	06/07/2018



Chair Person

Dr. Alan N. Shaikh

(Principal)

Principal

Padmabhushan Vasantdada Patil Pratishthan's
College of Engineering
Sion, Chunabhatti,
MUMBAI - 400 022.